

BY-LAWS

Retired Members' Chapter, CWA Local 7200
Communications Workers of America, AFL-CIO Affiliation
CWA Retired Members' Council

ARTICLE I – OBJECTIVE

The objective of this CWA Retired Members' Chapter shall be: To provide CWA retirees a forum in which they can support issues important to all older persons, working along with National, Federal & State-wide organizations.

(1) Along with the above objective we also can help enhance CWA retirees' lives through social contact with other retirees facing the same or similar concerns.

(2) Promote retiree' group to new retirees & those already retired by actively pursuing them and informing them on how we can help each other.

(3) To keep CWA informed on any special problems of our retired members. To assist National Retiree Council on concerns that affect our retirees and any future retirees.

ARTICLE II – NAME

This Chapter shall be known as, Retired Members Chapter – Local 7200 Communications Workers of America.

ARTICLE III – JURISDICTION

Jurisdiction of this Chapter shall be the jurisdiction assigned by Local 7200, the sponsoring Local.

ARTICLE IV – STRUCTURE

The structure of the club shall be:

1. Membership.
2. Executive Board
3. Committees

ARTICLE V – MEMBERSHIP

Section 1- ELIGIBILITY

The qualifications for membership shall be that at retirement the individual was a member in good standing, of any chartered Local of CWA and a lifetime member of the CWA Retired Members' Council.

Section 2

The spouse of a member shall be granted membership, as an "associate member, and be given club privileges, with the exception of voting.

Section 3- TRANSFERS

Any member in good standing can transfer to another Chapter.

Section 4

In CWA Locals where there may not be an existing CWA Retiree Members' Chapter: If retirees are in good standing at time of retiring, they are welcome to join this Retirees' Chapter.

ARTICLE VI - DUES

Each member of the Chapter shall pay \$12.00 annual dues.

ARTICLE VII – MEETINGS

Section 1 – REGULAR MEETINGS

Regular meetings shall be held on the third Tuesday in the months of September, October, November, January, February, March, April and May: except when the meeting date falls on a recognized holiday, in that event, a substitute day for the meeting may be set at the preceding meeting.

Section 2 – SPECIAL MEETINGS

- A.** Special meetings may be called by a majority vote of the Executive Board, or by the President.
- B.** Members shall be notified by United States Government mail or other appropriate methods at least 48 hours before special meetings are due to be held.

Section 3 – QUORUM

The number constituting a quorum for Chapter meetings shall be those present.

ARTICLE VIII – EXECUTIVE BOARD

Section 1

The Executive Board shall consist of all Chapter Officers. The President of the Chapter shall be chairperson of the Executive Board and the Chapter Secretary shall be the Secretary of the Executive Board.

Section 2

The Chairperson and Secretary of the Executive Board may call a special meeting by notifying all members of the Board.

Section 3

It shall be the duty of the Executive Board to deliberate on all matters referred to it by this Chapter and other matters coming to its attention for the good and welfare of the Chapter.

Section 4

All vacancies of Offices between regular elections covering Executive Board members shall be filled by appointment by the President of the Chapter with the approval of the Executive Board.

Section 5

No one shall hold more than one office at a time.

Section 6

An accurate record of all proceedings of the Executive Board shall be maintained.

Section 7

A majority of the members shall constitute a quorum for Executive Board Meetings.

ARTICLE IX – EXECUTIVE BOARD DUTIES

Section 1

- A.** The Executive Board of this Chapter shall be nominated and elected during the month of April of every even numbered year.
- B.** Executive Board officers of this Chapter shall be at least a President, Vice President, Secretary and Treasurer.
- C.** The term of office shall be for two years or until their successors have been duly elected and installed.
- D.** The Board shall take office the 3rd Tuesday in the month of September.

Section 2

In addition to the duties listed below all officers shall perform whatever additional duties that may be assigned by the Chapter, Executive Board, or the Club President.

- A.** The duties of the officers shall be as follows:
 - (1) Be responsible to conduct the business of the Chapter.
 - (2) Preside at Membership and Executive Board Meetings.
 - (3) Supervise all Committees.
- B.** The Chapter Vice President shall:
 - (1) Work at the direction of the President
- C.** The Chapter Secretary shall:
 - (1) Have access to Chapter Membership records
 - (2) Record and maintain the minutes of all meetings of the Chapter and the Executive Board.
- D.** The Chapter Treasurer shall:
 - (1) Be custodian of all assets of the Chapter;
 - (2) Report at each Membership meeting on the financial status of the Chapter;
 - (3) Cause the payment of all bills approved by the President or the Executive Board.
 - (4) Chapter Treasurer will be under the guidance and oversight of the CWA Local 7200 Treasurer.

ARTICLE X –COMMITTEES

- A.** The Chapter shall have at least the following regular Committees:
 - (1) NOMINATING/ELECTIONS COMMITTEE
 - (2) AUDIT/FINANCE COMMITTEE
 - (3) LEGISLATIVE COMMITTEE
 - (4) CHAPTER ENTERTAINMENT/GROUP OUTING COMMITTEE
 - (5) MEMBERSHIP/PUBLICITY COMMITTEE
 - (6) SPEAKERS COMMITTEE (CURRENT ISSUES)

Members of all Committees shall be appointed by the President with the approval of the Chapter's Executive Board, subject to the right of the Chapter Membership to overrule such appointments.

The majority of the members shall constitute a quorum for meetings.

ARTICLE XI – OPERATING RULES

Section 1

1. Chapter Treasurer – all checks written require two signatures.
2. All expenditures on behalf of the Chapter require a receipt and a voucher in order to receive payment.
3. RMC Local 7200 requires a yearly audit by the Finance Committee. This is to be completed by November 1 of each year, and a Report to the Membership in written form at the November regular meeting.
4. The Treasurer shall operate under written guidelines dated September 17, 2007 from Louise Caddell, Assistant to the Vice President CWA District 7.

Section 2

All meetings and other business of this Chapter shall be conducted under these By-Laws and rules of the Chapter. On question where the By-Laws and the rules do not clearly apply, Robert's rules of Order shall govern.

There shall be no By-Laws, rules or actions taken by the Chapter that would conflict with the CWA Constitution or policy.